

Krista West Vestments-Altar Cloth Order Form

Date: _____

Parish name, city, and state: _____

Contact name and email: _____

Shipping address: _____

To place an order:

1. Select the items you would like to order from the list below. Please note there is a \$1500 minimum order for altar cloths.
2. Measure your table surfaces and complete measurement form on page 2.
3. Circle the brocade color and brocade type (standard or real metal) on page 2.
4. Email a scan or photo of BOTH PAGES of this form to: kristamwest@gmail.com
5. Once we have received your order, we will email photos of available brocades and provide a payment link after you have made your selection.
6. Please allow 6-12 weeks for us to make your custom altar cloth order. Shipping is via UPS Ground and you will receive an email with tracking number when your order ships.

Pricing is by the square inch (SqIn): to find the square inches of your table top, **please use the measurement form below**. Please round up to the next largest square inch size.

Holy Table top cloth is one cloth with an 8-inch hang down on all four sides

Holy Table fully dressed includes two cloths: one top cloth as described above AND a fitted bottom cloth which hangs to the floor and has button sides

Items you would like to order:

Qty:	Item:	SqIn:	Std Brocade/ea:	RM Brocade/ea:	Subtotal:
___	Holy Table top cloth	1800	___\$355.00	___\$555.00	_____
___	Holy Table top cloth	2400	___\$500.00	___\$725.00	_____
___	Holy Table top cloth	3200	___\$655.00	___\$950.00	_____
___	Holy Table fully dressed	1800	___\$1500.00	___\$1800.00	_____
___	Holy Table fully dressed	2400	___\$1900.00	___\$2400.00	_____
___	Holy Table fully dressed	3200	___\$2500.00	___\$3200.00	_____
___	Auxiliary table	1200	___\$250.00	___\$360.00	_____
___	Auxiliary table	1800	___\$355.00	___\$555.00	_____
___	Gospel cover, 24 x 24 inch		___\$155.00	___\$175.00	_____
___	Gospel cover, 24x36 inch		___\$165.00	___\$190.00	_____
___	Icon stand cover, 18 x 72 inches		___\$250.00	___\$350.00	_____
___	Icon stand cover, 16 x 40 inches		___\$180.00	___\$215.00	_____
___	Chalice veil set		___\$245.00	___\$275.00	_____

TOTAL: _____
(\$1500 minimum order)

Measurement Form:

Please provide the following measurements for your order:

Holy Table:

width _____ multiplied by depth _____ = **square inches** _____

height _____ (fully-dressed style only)

Auxiliary table: _____ (please name table if needed)

width _____ multiplied by depth _____ = **square inches** _____

Auxiliary table: _____ (please name table if needed)

width _____ multiplied by depth _____ = **square inches** _____

Auxiliary table: _____ (please name table if needed)

width _____ multiplied by depth _____ = **square inches** _____

Circle your brocade type and color selections:

Brocade type	Standard	Real Metal				
Brocade color	Gold	White/gold	Red	Burgundy	Green	Blue
	Purple	White/silver*		Multi-colored/Paschal*		

**white/silver and multi-colored brocades are only available as real metal*

Write any additional notes or instructions here:

Descriptions of finishings:

- Holy Table top clothshave an 8 inch hang down, are fully lined and finished with metallic galloon and metallic fringe.*
- Auxiliary table cloths have a 6 inch hang down, are fully lined & finished with metallic galloon & metallic fringe.*
- Chalice veil sets come with one aer and two veils.*
- Icon stand covers standard size is 18 inches wide by 72 inches long and is fully lined and finished with galloon around entire perimeter, with double banks of metallic fringe at bottom edge and a footed cross applique.*
- Icon stand covers short size is 16 inches wide by 40 inches long and is fully lined and finished with galloon around entire perimeter, with a single bank of fringe at the bottom edge and no cross.*